

NKAR EDUCATION POLICY

REGISTRATION: To register for courses, seminars or for more information on courses, please register online at www.nkar.com under “EDUCATION & EVENTS” and “MEMBER REGISTRATION” and follow prompts or call the Association at (859) 547-1351. You can also register thru email at jball@nkar.com

For ALL courses with a fee, payment is required at the **time of registration**. No exceptions will be made.

** A student is not permitted to miss more than ten (10) minutes in any three-hour continuing education session. You will not be admitted into the class if you arrive 10 minutes after the class begins. Per KREC rules electronic devices must be turned off EXCEPT for specific technology classes.

CANCELLATION POLICY: Should any CE class be cancelled due to inclement weather or emergency, NKAR staff will notify attendees as soon as possible by email, on www.nkar.com , MLS dashboard or any other means available. NKAR reserves the right to cancel courses due to lack of registration to cover course costs.

NO SHOW POLICY: There is a twenty-dollar (\$20) no-show fee charged to members who have registered for free education offerings & do not attend the course, or if you fail to cancel 24 hours in advance of the class date/time. Call 859-547-1351 or email jball@nkar.com to cancel your registration for a course. To cancel your registration for all National Speaker, Designation and CORE Courses, notice a full week prior to course date is required. No refund if less than one week’s notice of cancellation. If not able to attend, a substitute may take your registration upon notification to the Education Director. **The no-show fee is NOT waived due to inclement weather.**

PAYMENT OPTIONS: Visa, MasterCard, American Express or Discover.

KENTUCKY REAL ESTATE COMMISSION CE / PLE INFORMATION

TO VERIFY YOUR EDUCATION REQUIREMENTS PLEASE GO TO WWW.KREC.KY.GOV

- All Active Licensees, originally licensed in Kentucky after June 19, 1976, to the present time.
- All Active Licensees obtaining a real estate license are required to complete a forty-eight (48) hour education program within two (2) years of licensure consisting of the following -
 - a) Thirty-Two (32) Hours in the following topics: Three (3) Hours Commission Licensee Compliance course; Six (6) Hours in Agency; Six (6) Hours in Contracts; Three (3) Hours in Finance; Three (3) Hours in Advertising; Three (3) Hours in Disclosure; Three (3) Hours in Fair Housing; Three (3) Hours in Technology & Data Security, Two (2) Hours in Risk Management.
 - b) Sixteen (16) Hours of approved Elective PLE topics OR can be overages in another PLE topic.

c) Reinstated Licensees. (If you held a Kentucky license, allowed it to cancel, reinstated it, then you are NOT considered a first-time licensee. You will be required to meet the continuing education requirement by December 31 of the year you are reinstated.)

CONTINUING EDUCATION REQUIREMENTS: • Two-year license renewal and education cycle - 12 hours in two years – YOU MUST COMPLETE 6 HOURS in the first year but can complete more if you choose – at least 6 of the 12 hours must be law courses. KREC fine for not completing your CE is \$1,000.

- The CE calendar year is January 1 - December 31. YOU CANNOT TAKE THE SAME CLASS TWICE IN THE SAME YEAR FOR CREDIT

- . • The Kentucky Core Course is required once every 4 years from the date you last took the course.

- NAR requires all active REALTORS® to take an Ethics and a Fair Housing class once every 3 years.

If you prefer ONLINE courses, we have great ONLINE options for YOU! You can access online continuing education courses, which are KREC approved & 100% accredited by going to www.nkar.com and click on Education & Events then scroll down for information.